

minutes

AMPTHILL & RPP PPG MEETING (AT AP)
9/13/2018

12:30 - 14:00

Meeting called by: Jackie Nixon - Operations Manager

Attendees: PPG Members - Jean Morgan (JM), Jean Thomson (JT), Lord Timothy Thomas (LTT), Mags Heals (MH), Jackie Nixon (JN), Dr Helen Cooper (HC), Sam Hughes (SH) - all practice staff invited

12:30 - 12:35	Welcome, Introductions / Apologies Dr Penelope Elphinstone Vicky Ward (PPG)	All (I)
12:35 -12:45	Previous Minutes and Action points Minutes circulated - sent by email but LTT locked out of his email. Action log: <ol style="list-style-type: none">1) Discussed and decision made to try the next meeting time at 10:30am hoping to attract parents / carers after school drop off2) Website link - completed3) MH to chase Martin Emery re: volunteers for waiting room4) Feedback given for the Health Awareness Day5) C&IFT on agenda	Mags (I)
12:45 - 12:55	Feedback from Practice Jean M asked two people about joining the PPG (thank you, Jean!) No takers, sadly. Health Awareness Day MH informed the group that it was well attended with 40+ people turning up for the event. advice from GPs and dieticians; health screening available	

minutes

12:55 - 14:00 **Camden & Islington Mental Health Foundation Trust** Malcolm McFrederick (i/p)

Malcolm and Yasmin from the Trust came to present to the PPG the consultation documents for the proposed redevelopment of SPH site.

There was time for questions afterwards.

14:00 **Close**

Next Meeting **22nd November 2018 at 10:30am**

Additional Information:

I = Information

D = Discussion

P = Presentation

minutes

ACTION PLAN

What	How	Who By	When	Review by
Alternate time of meeting between am and pm	Try next meeting earlier in the day	JN	Sept 13 th 2018	Sept 13 th 2018 Reviewed and scheduled for 10:30 am
Actively approach patients	Volunteers to ask patients attending clinics in person	ME and team / MH	Asap	Sept 13 th 2018 Reviewed - no one as yet. MH to chase
Advertise locally for members	LTT offered to display in the locality. Poster will need amending to say that members must be patients	MH / JN	Asap	Nov 22 nd 2018
Advertise in Mosque	Ask Imam to encourage	MH / JN	asap	Nov 22 nd 2018